

Incorporated Village of Matinecock
Building Department
147 Forest Avenue, Locust Valley, NY 11560
Phone: 516-801-6000
buildingdept@matinecockvillage.org

TREE REMOVAL APPLICATION

Date of Application: _____ Section: _____ Block: _____ Lot: _____

Homeowner Name: _____ Telephone#: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____

Tree Service Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____

Owner's signature: _____

Is this permit being done as part of any construction which requires a Building permit? _____

Total # of Trees to be removed: _____ Permit Fee: \$ _____

Will removed trees be replaced? _____ If so, how many? _____

Tree #	Botanical/Common Name	DBH Diameter at Breast Ht.	Reason for removal	Village Comments
1				
2				
3				
4				
5				

CONDITIONS OF APPROVAL _____

Village Approval: _____ Date: _____

PERMIT REQUIREMENTS

- Provide a description and/or survey of the proposed tree removal work, including the number, size and location of the live trees to be cut down. **Place a ribbon (one color only) around the trees to be removed.** Do not mark the trees with a permanent substance.
- All tree removal debris needs to be removed from the property unless used for mulch and/or firewood. Firewood needs to be neatly stacked and obey setbacks.
- Tree warden/Code Enforcer must inspect trees and collect a fee payable to the Inc. Village of Matinecock using the following sliding scale:
 1. Tree removal permit fee is \$50 minimum for up to five trees
 2. Six to Ten trees is \$20 per tree
 3. Eleven to Twenty trees is \$30 per tree for every tree to be removed beyond 5
 4. For Twenty one trees or more is \$75 per tree for every tree to be removed beyond 5
- For an application that pertain to a property for which a prior tree removal permit was issued within the past twelve-month period, or for a property where trees were removed without a removal permit, the permit fee shall be calculated using the total number of all trees that have been and will be removed, charged at the highest applicable rate per tree. There shall be no credit for prior fees paid.
- The application fee for a tree removal permit fee, the Village may require new planting to replace trees to be removed or that have been removed; the number, size, species and location of the plantings shall be as determined by the Village Board of Trustees.

Tree Warden is James Wellington and his Contact phone number is 516-759-7021

Or Mail/Email application

Village Of Matinecock, 147 Forest Avenue, Locust Valley, NY 11560

buildingdept@matinecockvillage.org or villageclerk@matinecockvillage.org

Revised 5/2022